



LA AMISTAD

ESL

Volunteer Handbook

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Welcome!

Teachers,

Thank you for volunteering with LaAmistad English for Successful Living. The hours you contribute in this program play a critical role in giving those new to the U.S., Georgia, and communities the opportunity to speak, read, write and listen to English with fluency and comprehension.

This teacher handbook will give an overview of the program as well as some teaching strategies and ideas to enhance the lessons presented in class. The lesson plans provided in the Teachers Editions and course outlines serve as a guide for timely and successful delivery of ESL courses. Instructors have the autonomy to teach in accordance to individual teaching styles and students' need. Note that actual course outlines and lesson plans are not included in this document but will be received prior to starting the session.

Keep the Handbook to refer to as needed. Notice of periodic changes based on students and program need will be provided when possible. At LaAmistad ESL, we can only be successful because of the dedication and support of our ESL volunteers.

Thank You,

LaAmistad English for Successful Living Administration

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LaAmistad Overview and Programs

Our Vision is that Latino students and families achieve life-long self-sufficiency.

Our Mission is to prepare Latino students and families for success through academic and life enrichment programs.

History of LaAmistad, Inc.

In the spring of 2001, Bill Maness served as the Recreation Director at the Gym at Peachtree in Atlanta, Georgia. Each day he noticed that a group of Latino students arrived by bus across the street from Peachtree Presbyterian Church. These students were from families where there was no English fluency. Completing daily homework was an impossible task for the students, with parents unable to provide needed support.

Soon, Bill formally began an afterschool outreach to these students and their families, and LaAmistad was born. The program consisted of daily structured homework & tutoring time for students; daily recreation was frequent as well as opportunities for cultural and civic engagement with the community at large. He recognized that in order for the students to be successful in their communities, they needed to embrace, interact and feel confident in them.

In 2004, LaAmistad won the prestigious Atlanta Public Schools A+ Community Achievement Award. By 2005, LaAmistad had doubled in size and was comprised of 60 students from three different schools in the immediate area. The year of 2006 was a momentous one in LaAmistad's history as it obtained its IRS 501c3 designation.

In 2009, LaAmistad became a 2nd time Atlanta Public Schools A+ Mentoring Award winner. APS commended LaAmistad for being an organization that determined each student's individual needs to customize the development of one-to-one relationships between students and adults. LaAmistad was also commended for providing a safe, caring, and supportive environment for mentor relationships to be fostered.

In 2011, LaAmistad broadened its horizons once again by merging with English for Successful Living, Inc. For the last decade, English for Successful Living has hosted the largest community-based adult ESL program in Georgia. In 2012, Cat McAfee was named Executive Director of the organization.

Since 2013, LaAmistad ventured into new territory: replication. The need for LaAmistad had grown beyond the doors of Peachtree Presbyterian and LaAmistad had the privilege to open eight new afterschool locations serving Atlanta Public Schools, DeKalb County Schools and Fulton County Schools.

Today, LaAmistad has grown into a dynamic program that now facilitates tutoring four days per week along with reading and math enrichment, preschool education, one-on-

one tutoring opportunities, summer academies, mentoring, and sports programs for students in grades 1-12.

Current LaAmistad Locations

Please visit our website at www.laamistadinc.org for the most up to date information on our current site locations.

Summer Learning at LaAmistad

At LaAmistad, we ensure the participation of LaAmistad students in a variety of activities that encourage academic, physical, and personal growth during the summer months. During the summer LaAmistad, students participate in a variety of programs, camps, and activities. Many of our elementary students attend LaAmistad's Animate Summer Academies. Campers spend the majority of the day catching up or getting ahead in school subjects like Language Arts and Math, while the rest of their time is filled with fun activities like swimming, playing sports, or doing arts-and-crafts projects. Our teen students participate in a Teen Center Summer Camp provided by LaAmistad.

Parent Partnership

Through the Parent Partnership program, LaAmistad provides parents with the resources they need to better support their family and community. LaAmistad hosts parent education workshops throughout the year on topics ranging from immigration to finances to mental health. These workshops help to strengthen, revitalize, and equip first-generation families to thrive while building and maintaining healthy family relationships. We have computers in our HQ office available for use by families in the LaAmistad community as well.

LaAmistad Internship Program

This program provides real world experience to high school and college students who are interested in nonprofit work, serving the Latino community, and/or education.

Why Intern with LaAmistad?

- Receive training from LaAmistad's Executive Director and other executive staff
- Gain experience in a variety of areas including fundraising, volunteer management, grant writing, translation (when applicable), curriculum design, public relations, and social media
- Flexibility to select projects of interest
- One of our LaAmistad Internship Program participants says about her experience:

“Working for LaAmistad has been helpful and instructive. I have learned new skills and have also had a lot of fun. I completed about 280 hours over the summer and feel like I made a positive impact in the community.”

Volunteer Relationship

A volunteer is anyone who provides time and talent to LaAmistad through work in any of our available afterschool programs or related programs and activities. We thank you,

and all volunteers, for the personal investment you make in our organization and its mission. We strive to provide support, supervision, and recognition to our volunteers.

As a volunteer you have the right to:

- Be assigned appropriate tasks according to ability, skill, interests, availability and training
- Receive training and supervision for the tasks accepted
- Receive a job description for your assignment when appropriate
- Be treated as a fellow team member who contributes to LaAmistad's goals through your volunteer work
- Make suggestions about your assignment and the LaAmistad volunteer program, and be acknowledged by staff
- Expect that LaAmistad be a good steward of your time
- Be given appropriate expressions of appreciation and recognition
- Be trusted with confidential information if needed to help carry out assignments
- Expect that records will be kept; documenting service hours and areas of interest
- Be treated with a spirit of friendliness and cooperation so that LaAmistad will continue to be known as a "great place to volunteer"
- A safe and inviting environment to work in that is free of harassment and discrimination

LaAmistad expects volunteers to:

- Know their own duties and stay on task
- Cooperate with staff and your fellow volunteers, and maintain a team attitude
- Voice your opinions and contribute your suggestions to improve LaAmistad's work
- Sign in and out each time you arrive for a work assignment
- Be on time for scheduled meetings and work assignments
- Honor your commitment and come when scheduled
- Treat all volunteers, staff, and parents and students with respect

Compañeros Giving Society

The Compañeros Giving Society is LaAmistad's monthly giving program. Volunteers are especially encouraged to participate in this program as a way to amplify their impact on LaAmistad's students and families. Monthly giving of all amounts gives LaAmistad a reliable stream of support and allows flexibility in meeting the community's needs.

One-time or monthly gifts can be made by visiting laamistadinc.org/donate. LaAmistad is profoundly grateful for the tremendous impact volunteers have on the organization and the students and families it serves.

Circle of Friends Society

The Circle of Friends Society, established in 2018, is a special opportunity for donors to make annual gifts that support the mission of LaAmistad. Members of this exclusive

giving society support our work at a leadership-level of \$2500 or more. These individuals set an example of generosity and are dedicated to changing the lives of Latino families in the Atlanta community.

Circle of Friends Society members can enjoy the following benefits with their generous donation:

- Quarterly insider updates from our Executive Director, Cat McAfee – called “Cat Chats”
- Two tickets to the annual LaAmistad Gala
- An exclusive invite to our annual Circle of Friends Party

Social Media

LaAmistad encourages volunteers to actively use social media to promote the mission of LaAmistad and help to recruit more volunteers. However, the following guidelines are meant to assist LaAmistad volunteers in using social media in an effective and responsible manner

1. Always keep in mind your association with LaAmistad, use good judgment and make sure your profile settings and content are consistent with how you wish to represent yourself personally and professionally.
2. Volunteers are allowed to associate themselves with LaAmistad when posting on social media but must clearly brand their online posts as personal and purely their own.
3. LaAmistad reserves the right to edit or delete any misleading or inaccurate content.
4. To submit information to be displayed in our social media, please send to socialmedia@laamistadinc.org.
5. Subscribe to the following sites:
 - Facebook: LaAmistad, Inc.
 - Twitter: @LaAmistadInc
 - Instagram: laamistadinc
 - Hashtags: #AnimateAcademy, #JLAEstrellitas #LaAmistadGala #LearnTodayLeadTomorrow

Diversity and Inclusion

Diversity and inclusion practices at LaAmistad foster a high-performing learning environment where staff and volunteers are engaged, valued and encouraged to collaborate, generate ideas and contribute at the highest level. We are passionate about our mission and know that our ability to achieve it begins with reflecting and partnering with all people and communities.

Recruitment

LaAmistad will use appropriate means to advertise for volunteers locally that take into account the mission and vision of the organization. A prospective volunteer will have to complete an application form, but help can be given with this if necessary. LaAmistad seeks to recruit volunteers from a diverse range of backgrounds that reflects the makeup of the local community.

Screening

All volunteers, age 19 and over, will be required to provide consent for a criminal background check screening prior to placement in any volunteer capacity. Screening takes place before the volunteer begins his or her work with our program. Previous volunteers are screened a minimum of every three years.

Disqualification

If LaAmistad returns information on a prospective or current volunteer that indicates criminal history, LaAmistad Executive Director will first work to verify that the results match the prospective volunteer. If the match is likely, LaAmistad will make a determination of participation on a case by case basis. The decision will include consideration of a number of factors, including, but not limited to, prior disclosure, type of offense and context of offense.

If the prospective volunteer is a registered sex offender or fails the background check, volunteer is disqualified from *all* volunteer activities.

Acceptance and Appointment of Volunteers

Service as a screened volunteer with the organization shall begin with an official notification of acceptance or appointment to a volunteer position. Notice may only be given by an authorized staff member of LaAmistad, who will normally be the Site Director. No volunteers shall begin performance of any position until they have been officially accepted for that position and have completed all necessary screening and paperwork. At the time of final acceptance, each volunteer shall receive a copy of the Volunteer Handbook.

Training

Volunteers receive training as part of their service with LaAmistad. All volunteers must complete an orientation, site specific training, and participate in continuing education workshops.

Volunteer Orientation provides an overview of LaAmistad, its mission, history and goals. Each volunteer is required to participate in a scheduled orientation within the first month of beginning their service. The orientation is designed to provide a framework of volunteering.

Volunteer Assignment or Program Training is provided by the site director. The training details the skills and knowledge necessary to perform their volunteer assignment.

Resignation

A volunteer may resign from her or his position at any time. Written notification to a LaAmistad staff member is encouraged.

Evaluation

Volunteers receive periodic evaluations, as needed, to review their performance. The evaluations allow for a volunteer and supervisor to suggest changes, seek suggestions and enhance the relationship between the volunteer, staff, and LaAmistad. The evaluation is both a discussion period and supervision and should establish an open line of communication.

Feedback

LaAmistad encourages volunteers to make suggestions, voice concerns and give ideas about how the organization fulfills its mission to the community. We are always looking for new ideas so if you have any ideas to share, please speak with designated staff members.

Recognition

LaAmistad and its staff sponsor recognition events for volunteers to highlight the contributions of volunteers to the organization. Continuing recognition of volunteers is vital and will occur throughout the year.

Voluntarism At-Will

LaAmistad has an at-will relationship with each volunteer. A volunteer may resign from her or his position at any time, just as LaAmistad is free to terminate a volunteer for any reason at any time.

Corrective Action

Corrective action may be taken if the volunteer's work is unsatisfactory. Corrective action is within the discretion of the Site Director or the Executive Director and may include:

- Additional supervision
- Reassignment
- Retraining with possible suspension
- Referral to another volunteer position
- Dismissal from the LaAmistad program

Volunteer Dismissal

Volunteers who do not adhere to the policies and procedures of the program or who fail to satisfactorily perform their volunteer assignment are subject to dismissal. Dismissal is within the discretion of the site director or Executive Director.

Grounds for dismissal may include, but are not limited to:

- Violation of program policies and procedures, court rules or law
- Gross misconduct or insubordination
- Being under the influence of alcohol or drugs while performing volunteer duties
- Theft of property or misuse of program equipment or materials
- Mistreatment or inappropriate conduct toward students, families, co-workers or community partners personnel
- Taking action without program or court approval that endangers the student or is outside the role or powers of the program
- Failure to complete the required initial or ongoing training
- Breach of confidentiality
- Failure to satisfactorily perform assigned duties
- Conflict of interest which cannot be resolved
- Falsification of application materials or misrepresentation of facts during the screening process
- Criminal activities
- Existence of student abuse or neglect allegations

Smoking

LaAmistad intends to provide a safe and healthy environment. Smoking is prohibited at all times.

Drug-Free Environment

LaAmistad provides a drug-free, healthy and safe environment. While on church premises and while conducting LaAmistad related activities off LaAmistad premises and participating at community sites, a volunteer may not use, possess, distribute, sell or be under the influence of alcohol or illegal drugs. Occasionally, LaAmistad may sponsor events where alcohol is served. In such situations, volunteers who consume alcohol are expected to act in a responsible manner.

The legal use of prescribed drugs is permitted during volunteer service only if it does not impair a volunteer's ability to perform the essential function of the volunteer position effectively in a safe manner that does not endanger other individuals in the workplace. Volunteers must advise their supervisor if they are taking any prescription or over-the-counter drug which could adversely affect safety or performance.

Confidentiality

All information concerning students, parents, volunteers, staff, financial data, and business records of LaAmistad is confidential. Information that is sensitive in nature should not be disclosed or discussed with anyone without written authorization.

Program Overview

In September 2011, English for Successful Living merged with LaAmistad, Inc. to become the LaAmistad English for Successful Living ESL program. The original program's name has remained on documents and in communications. The program provides an opportunity for immigrant adults to learn English, thereby enabling them to participate in and contribute more fully to every aspect of the American society. By helping students learn English, we hope to facilitate educational and economic advancement, enabling students to apply learned abilities for the betterment of the community, increasing their understanding of American systems and culture, and generally helping students to transition smoothly to life in the United States.

Fees

During our early registration period, students pay a fee of \$30.00. After early registration closes students pay a fee of \$40.00. There is a cost of \$40.00 for the Ventures books, and \$40 for the Clear Speech book for students taking the pronunciation class.

Textbooks

LaAmistad ESL uses the Ventures Series and Clear Speech from the Start by Cambridge. The series take students from the basic ESL level to the Advance level. The ESL program offers 6 levels of ESL classes.

Who are the Adult ESL Learners?

Adult ESL learners arrive in the United States from many different countries. Many arrive with little to no English language proficiency in search of better opportunities. The following are characteristics of adult learners.

Adult Learners may:

- **Represent a wide range of educational backgrounds.** They may have from little to no formal education in their native language, to completion of university and advanced degrees in their native languages. In addition, they may or may not have any previous education in English and/or in the United States.
- **Be goal-oriented and highly motivated.** They have come to the program for a specific reason. Their goal(s) may be long- or short-term. They should be involved in sharing and setting their learning goals.
- **Bring different skills, interests, backgrounds, and life experiences to the learning situation.** They have rich life experiences, and the instructor should capitalize on this diversity in the learning environment.

- ***Want or need immediate application.*** Adult learners need to apply what they are learning. The learning tasks must be practical, have a clear purpose, and directly relate to their everyday lives.
- ***Have different learning styles.*** Adult learners often relate to their previous educational experiences. Some may learn by doing, others by listening, speaking, reading, or writing. Many students learn better when there are visuals (pictures) or *realia* (real things, such as articles of clothing) to use.
- ***Be very busy.*** They may work more than one job in addition to going to school and taking care of their families. They may be tired during class and have difficulty staying on task for long periods of time.
- ***Have different levels of proficiency.*** Student levels may differ in listening, speaking, reading, and writing in both their first and second languages.
- ***Have a poor self-concept.*** Many people do not see themselves as learners. Some do not think they can learn or that they know how to learn.

Excerpted from the ESOL Starter Kit, Virginia Adult Learning Resource Center. October 2002, <https://valrc.org/learning/esol/bb.html>

Volunteer Teacher Program

Volunteer teachers are a vital part of the LaAmistad English for Successful Living Program. Recruitment for new teachers is conducted through word of mouth, referrals from current volunteers, and through the online recruiting system with partner organizations.

ESL volunteers, teachers, create the bridge that links students to the broader English-speaking community. Teachers bring the outside world to the classroom through interacting with students and the sharing of experiences. Teachers have the opportunity to motivate students, create rapport with learners, and establish a warm environment where students can learn English and the U.S. culture. The LaAmistad ESL staff is passionate, driven, and dedicated. The staff is always ready to support our learners and volunteers with all pertinent inquiries or concerns.

Teachers have many readily available tools and resources to assist with successful instructional delivery to students. Course Outlines, books, and other materials are available in the ESL office.

***All volunteers are required to complete an online application and a confidential background check.**

Teachers

- New teachers must attend an orientation and training session prior to class assignment.
- Volunteers who desire to teach but lack the experience will work in partnership with an experienced teacher for a session until they are ready to present a sample class.
- Course Outlines and teacher materials are provided.
- The ESL staff provides support for new teachers according to their needs as they transition into their teaching position.
- Teachers are assigned to teach 2hr classes on Mondays and Wednesdays, or Tuesdays and Thursdays, or a 3.5hr Saturday class.
- Teachers are encouraged to contribute to the LaAmistad quarterly Newsletter by nominating a star student. Nomination forms will be available in the office and electronically. The selected nominee will be featured in the Newsletter.
- Sessions are 10 weeks long. The LaAmistad ESL Program consists of 3 annual sessions.
- Teachers are trusted with the task of teaching and managing their class. If a teacher will miss a class, he/she is asked to communicate with the ESL Coordinator 2 weeks in advance so they may provide a substitute.
- Any emergencies within less than 4 hours prior to class, the day of or the night before for Saturday classes will result in cancelation of that class by the Teacher. The ESL Coordinator will to contact students about class cancellations.
- Substitute teachers play a very important role. Subs assist when teachers are absent or in case of emergencies. Substitutes are asked to provide teaching availability and preferences to the program for ease of scheduling. Substitutes are required to undergo the same training as scheduled teachers.
- Volunteers must stay up-to-date on communication about the program and check email regularly, as information will usually be sent via email. The ESL department occasionally has a volunteer meeting (15 minutes after class) when necessary.
- Teachers are asked to follow the Course Outline, return all materials back to the ESL office, and begin and end class in a timely manner.

Teacher Resources

- Teaching resources and material are available in the ESL office. For additional worksheets, create a free account to print out worksheet and additional practice activities <http://www.cambridge.org/us/cambridgeenglish/resources>
- The binder for each level is located in the teachers' area. The binder includes all relevant documents pertinent to its level. Binders need to stay at the office.
- Teachers can check out the Teachers Edition for class preparation for a fee of \$20 per session. This fee is refunded upon the returning of all materials in good condition at the end of each session.
- Additional material for fun classroom activities is available in the office.
- If supplies are needed, please notify the ESL Coordinator.

Course Outline

The course outline helps teachers with time management. It already separates the sections that need to be taught in order for teachers to successfully complete the course on time by following the lesson plans already created in the Teachers Editions or by creating their own plans. Unit tests reminders are on the Course outline. Teachers will administer exams after each unit is completed.

Lesson Plans

Lesson plans are already set up in the Teachers Editions. Teachers can personalize lesson plans if the ones in the book do not meet the class' needs.

How do I prepare to teach an ESL class at LaAmistad?

1. Review the sections that are assigned by the Course Outline

Read through the lesson plan, the *Teacher's Edition*, and the student text. Familiarize yourself with the material. Ask yourself how can this help my students in their daily life? Come up with creative ways to help student practice and talking. Decide how you will divide the lesson. Take note of any particularly difficult sections. If there are sections in the book or any of the teaching material that you are unsure of, **feel free to consult with the ESL coordinator.**

2. Determine How You Will Teach

Think about how you will teach the lesson. What are the main points of the lesson? What will make the class more fun? What would help you remember or learn better if you were the student? Where could you see the class having trouble – and how will you avoid it? Where will you use props? Will you bring props from home, or use some from the program? If you're using your own materials, do you need copies of anything? Please

try to get these to the ESL office well in advance (preferably 24 hours). If you're using the CD, make a note of the tracks that need to be played.

Volunteer Scheduling Process

Current volunteers who have successfully completed a 10-week session and have complied with all regulations set forth by LaAmistad ESL wishing to continue with the program will be given first preference.

Volunteers who withhold seniority and have complied with all regulations set forth by LaAmistad ESL will be considered secondly.

New volunteers who have completed the information session and training will be assigned to the remaining open positions.

All volunteers are assigned based on the need of the program and their qualification. We have several locations that are about 15 to 20 minutes apart. Volunteers may be assigned to any of the locations with their approval.

Student Enrollment

Student enrollment is handled by the ESL Coordinator. Students register every 10 weeks.

Students are encouraged to register for classes online. Registration information is provided to students before each session ends. Registration will be done before each session ends for returning students at each location.

Students who repeat a level will have the opportunity to retake that level in 10 weeks or transfer to another location to continue.

ESL Levels

ESL Basic Level – Low Basic

Students in Basic level have extremely limited vocabulary to communicate in English. They can function in a classroom but cannot take notes or answer most textbook questions. They can indicate that they do not understand, without being able to specify what it is they do not understand.

ESL Level 1- High Basic

Students in Level 1 are capable of reading and writing Basic English. They can function in a classroom but cannot fully participate. Students are still not capable of forming full sentences. These students can take notes from the board and understand Basic English grammar rules. These students also struggle writing essays in exams but are fully capable of answering exam questions.

ESL Level 2- Low Intermediate

Students in level 2 should be capable of participation in a regular classroom environment. These students can take notes from the board and understand longer speech and text. Individual weaknesses begin to show more prominently at this level as a student may be more apt at speaking/listening, but a slow learner in reading/writing or vice versa. You can reasonably expect these students to answer questions from the text and on a quiz with full preparation and review.

ESL Level 3- High Intermediate

Students in this level are now contributors as well as participators in classroom discussions. They can express their thoughts, though still with some vocabulary deficits. On tests and quizzes, they can easily finish short answer questions, but full essays will still be beyond them; a list of meaningful sentences will pass for an essay from this group. In free writing they understand paragraphing but may need several drafts to get a coherent paragraph.

ESL Level 4 and 5- Low Advance

Students are fully capable of producing quality work in most subjects. They may still have some slight weaknesses that prevent them from being in mainstream LA. Deficits at this level are generally in writing and text comprehension. They may have a tough time arguing or being persuasive in English.

Student Attendance

Recording attendance is critical: *students that attend at least 60% of the class are eligible to take the final oral and written exam. Teachers are responsible to take attendance for every class.*

Attendance should be kept by all teachers for the duration of the 10-week session. On the first day of class, teachers will receive an attendance sheet (in the teacher binder) with students' names.

Classroom and Resource Guidelines

LaAmistad ESL has a “**Gentle Touch**” policy for all classrooms. ESL classrooms are donated by community partners. Please be especially considerate of the teachers or other staff that share the same space.

- White boards are available in each room. Use only dry eraser markers.
- If chairs or desks are rearranged for class purposes, please be very careful to arrange these items back to the way they were.
- Please return all other materials to the ESL office or Coordinator.
- Be mindful and leave things organized in the teacher binder because some binders are shared with other teachers.

- Remove CDs out of the CD player and put them in their designated envelope in the binder.
- It is helpful if doors and lights are turned off after each class.

Holidays

- Martin Luther King Day
- Monday after Easter
- Memorial Day
- Spring Break week
- Monday after Easter
- Independence Day
- Labor Day
- Fall Break
- Thanksgiving week
- Winter Break

Exams and Other Assessments

- Students take 5 unit exams, 1 final, and 1 oral exam every session. The Coordinator will make all exam copies for students. Please remind the coordinator when the exams will be needed a week prior to testing.
- Students who missed an exam will arrange to do a make-up exam with the Coordinator. Make up exams are administered 30 minutes before class starts.
- Listening scripts can be read to the students or teachers can play the Class Audio CD. These resources are also in the back of the Teacher's Edition as well as the answer keys. Teachers are welcomed to go over the exam with the students in class. All exams need to be returned to the ESL department.
- Teachers are responsible to administer and grade exams for their class. All grades are recorded in the grade sheet. Once graded and revised in class, exams are returned to the Coordinators. Students do not take exams home as the program recycles the same material.

Program Evaluations

- The week prior to the end of each session, the ESL Coordinator will make arrangement for the Teacher Class Evaluations to be completed during the oral or written exam.
- The students will place their completed evaluations in the folder provided. The coordinator will take all forms to the ESL office.

- *Volunteers will also complete an evaluation form to measure the performance of the ESL program and coordinator.*

Class Cancellation or Delay

In the rare event of extreme inclement weather or other major incident, classes will be canceled as appropriate for the safety of students and volunteers. ***IF IN DOUBT, PLEASE CONTACT THE ESL COORDINATOR.*** Some Saturday classes may be delayed due to local traffic or road closures that impede the arrival of students and teachers. When advised of these events in advance, the staff will inform the volunteers and students the week prior and may shift class times. Otherwise, classes will proceed as planned.

Resources

ESL Websites with Free Worksheets

Here are some great sites with ESL printable handouts. Be sure to first check the teacher resource room on the Cambridge Ventures website.

Using English: <http://www.usingenglish.com/handouts/>

ESL Handouts: <http://www.eslhandouts.com/>

Lanternfish: bogglesworldesl.com/adultesl1.htm

English Banana: <http://www.englishbanana.com>

ESL Teacher Board: <http://www.eslteachersboard.com/cgi-bin/english/index.pl?read=1827>

Activities for Beginners

ESL Beginner Activities: <http://www.manythings.org/e/easy.html>

Beginner ESL Games: http://www.ehow.com/list_5908341_beginner-esl-games.html

ESL Vocabulary for Beginners: www.visualesl.com

Beginners ESL Printables: <http://www.esl-lounge.com/level1a.php>

Activities for Intermediate and Advanced Learners

ESL Games:

www.eslgamesworld.com/members/games/levels/index.html

ESL Intermediate and Advanced Online Games and Activities:

www.eslgamesworld.com/members/games/levels/high/index.html

Intermediate and Advanced Grammar and Vocabulary Activities:

www.englishmedialab.com/advancedquiz.html

ESL Offices Contact Information

Holy Innocents' Episcopal Church

805 Mt Vernon Highway 30327
Program Coordinator: Sophia Jackson
Contact: 404-842-2183 |
esl@laamistadinc.org

Yells Community Action Café

779 Franklin Gateway 30067
Program Coordinator: Sophia Jackson
Contact: 404-842-2183 |
esl@laamistadinc.org

Trinity Anglican Church

2270 Defoor Hills Rd. 30318
Program Coordinator: Sophia Jackson
Contact: 404-842-2183 |
esl@laamistadinc.org

Mission Village

120 Northwood Dr. 30342
Program Coordinator: Sophia Jackson
Contact: 404-842-2183 |
esl@laamistadinc.org

Shallowford Presbyterian Church

2375 Shallowford Rd. 30347
Program Coordinator: Mario Corea
Contact: 305-978-0921

South Cobb Recreation Center

875 6 Flags Dr.
Austell, GA 30168
Program Coordinator: Sophia Jackson
Contact: 404-842-2183 |
esl@laamistadinc.org